

Java St. Andrew Society

Founded 1919



CONSTITUTION

Amendment History

- 24th September 1987
- 18th February 1993
- 9th February 2001
- 18th March 2005
- 29th September 2011
- 29th April 2022



THE JAVA ST. ANDREW SOCIETY CONSTITUTION AND BY-LAWS

The Java St. Andrew Society (JSAS) was founded in 1919 and has had a continued active presence in Jakarta since, other than the interruption of WW2.

The Society aims to celebrate Scotland and all things Scottish here in Jakarta and is open to everyone who wishes to join in such celebrations. Throughout the year there will be gatherings ranging from the annual JSAS St Andrew's Ball to more intimate events such as Burn's Night every January the objective being to allow members to enjoy Scottish culture amongst friends.

JSAS is a non-profit organization and as Society funds permit, donations to local charities will be made to assist worthy causes and to help promote the goodwill of JSAS and Scotland amongst the community in Jakarta and surrounding area.

1. NAME

The name of the Society shall be THE JAVA ST ANDREW SOCIETY and may be referred to by its initials "JSAS".

2. PURPOSE

The Society aims to organize events and activities which bring together as a community Scottish people and others interested in Scotland and/or things Scottish. The Society organizes a number of main events each year:

- St Andrew's Ball each November;
- Burn's Supper each January;
- Whisky Tasting - once or twice a year



Additionally JSAS will arrange other activities such as Country Dancing, Golf events and Social evenings as interest and support for these activities permits.

Due to the scale of the event and historical administrative reasons, The Jakarta Highland Games has its own organizing committee but the Chieftain and other members of the Society will be involved to assist with the organization and promotion of the event.

3. MEMBERSHIP

To join JSAS potential members are requested to fill out an application form, presently on-line on the Society's web-site and their application will be reviewed and membership ratified at the Committee Meeting immediately following the receipt of the application. The Cheiftain will advise new members of the success or otherwise of the application and successful applicants will be added to the membership roll of the Society as kept by the Committee Member designated for this purpose.

Membership of JSAS is open to all nationalities but for the purpose of certain administrative rules the members will be categorized as below.

(a) Ordinary Members

Ordinary membership of the Society shall be confined to Scots who are in the opinion of the Committee, suitable for membership of the Society. For the purposes of these Rules a Scot shall be a man or woman who is of predominantly Scottish descent, usually measured by having a parent or grandparent born in Scotland.

(b) Associate Members



Persons who wish to become members of the Society but who do not qualify for ordinary membership may apply for associate membership. Subject to these Rules (and in particular to Rules 4 and 10) associate members may participate in all Society activities.

(c) Honorary Life Members

The members in general meeting may elect Scots to become honorary life members of the Society in recognition of outstanding service to the Society.

4. SUBSCRIPTION

(a) Each candidate for ordinary and for associate membership shall on application pay an entrance fee of an amount previously determined by members in general meeting; however when an application for membership is made on or after the first day of January in any year the subscription payable on the first day of the April next following shall not be paid. If the application is rejected such fee shall be refunded.

(b) To continue membership, each ordinary and for associate member shall on the first day of April in each year, pay a subscription of an amount previously determined by members in general meeting;

(c) Honorary life members shall not be called upon for subscription starting from the year in which the member was so recognized.

The membership fee presently set is Rp0 per annum.

5. COMMITTEE

The management of the Society shall be vested in a Committee duly appointed for that purpose. The Committee shall be composed of:



- The Chieftain;
- The Vice Chieftain;
- Membership Secretary;
- Honorary Treasurer; and
- Such other members as may be determined to ensure the smooth operation of the Society

The positions of Honorary Treasurer and Membership Secretary may be vested with another of the Committee positions as may be administratively expedient.

The Immediate Past Cheiftain shall be invited to all Committee Meetings to assist with the business of the Society and provide continuity to the management of the Society.

From time to time, all Past Chieftains of the Society who are members of the Society and remain resident in Jakarta shall be consulted by The Chieftain on matters of importance to the management of the Society.

The Chieftain shall be appointed at the Annual General Meeting by a majority vote of the ordinary and honorary life membership of the Society and the term of the appointment shall be from 1st April to 31st March following the Annual General Meeting. A Chieftain may serve more than 1 term whether it be consecutive years or otherwise. To be eligible to be appointed to the positions of Chieftain and Deputy Chieftain, an individual must be born in Scotland or of immediate Scottish decent, defined by having a parent or grand-parent born in Scotland. All other positions on the Committee can be filled by members of any nationality.

All other Committee positions are appointed at the discretion of The Chieftain and will serve concurrent to the term of The Cheiftain. The Chieftain is expected



to present the Vice-Chieftain and key Committee positions to the membership present at the Annual General Meeting.

6. COMMITTEE MEETINGS

The Chieftain shall be responsible to call regular Committee meetings which should be held no less than once every 2 months. Meetings should be called with no less than 5 days' notice and such notice of the meeting shall be distributed in a manner expedient to the Committee members and as may have been so agreed between them.

The Chieftain shall appoint a member of the Committee to take notes of the meeting and these notes shall be distributed to the members of the Committee following the meeting. At all Committee meetings five members shall form a quorum.

7. ANNUAL GENERAL MEETING

The calendar year for the Society shall run from 1st April to 31st March each year. The Annual General Meeting of the members of the Society shall be held within 2 weeks of 31st March each year. The meeting shall be arranged by the Committee with notice sent to all members eligible to attend and vote at such meeting. Such notice shall include requests for any nominations for the new Chieftain to be elected at the forthcoming meeting.

The agenda of the meeting shall include:

- Chieftain's Report of the activities of the Society in the past year;
- Chieftain's Report of the health of the Society and priorities which should be addressed for the future;



- Treasurer's Report on the financial position of the Society including the results of the events held during the year and any social contributions made from Society funds;
- Election of the new Chieftain
- Presentation of the new Deputy Chieftain and members of the Committee;
- A vote of thanks to the outgoing Chieftain and Committee
- A presentation by the incoming Chieftain on the proposed calendar and priorities for
- Any other business requested to be discussed by those present at the meeting provided that notice of such business has been provided to the Chieftain in writing at least 3 days prior to the meeting.

8. SPECIAL GENERAL MEETING

The Committee may convene a special general meeting of the members at any time for the transaction of business duly specified in the notice calling the meeting, and no other. The Committee shall convene a special general meeting of the members on receiving a requisition to do so, signed by at least twelve ordinary or honorary life members of the Society, stating the subject to be submitted for consideration.

9. QUORUM FOR GENERAL MEETING

The quorum for general meetings shall be not less than 10% of the members eligible to vote. If within half an hour from the time appointed for the holding of a general meeting a quorum is not present, the meeting if convened on the requisition of members shall be dissolved. In any other case it shall stand adjourned to the same day one week later at the same time and place and if at



such adjourned meeting a quorum is not present within half an hour from the time appointed for holding the meeting, the members present shall be a quorum.

For expediency, should the Chieftain, in consultation with Past Chieftains present at the initial meeting, determine that the quorum position of the meeting will not significantly change from the delay of the meeting, the Chieftain may elect to waive the adjournment period and proceed with the business of the meeting previously announced.

10. NOTICE GENERAL MEETING

Subject to rule 19, every general meeting of members shall be convened by a notice to members resident in Jakarta by post or delivered by hand, or by email at least one week before the date of the meeting. Non-receipt of notice by a member shall not invalidate the meeting. Notice of the meeting shall also be made by publication on the Society's web-site and social media channels.

11. VOTING

(a) Each member, with the exception of ordinary members whose subscriptions are in arrears and associate members, shall be entitled to one vote at general meetings of the Society.

(b) At all meetings of the Society, except as provided in rule 19, questions shall be decided by the majority of members present and in the event of an equal decision the Chairman shall have a casting vote. The Chieftain shall be the Chairman of the meeting unless another member has been so elected at the outset of the meeting.



11. REMOVAL FROM REGISTER OF MEMBERS

The Committee shall have power to delete from the register of members of the Society the name of a member:

(a) who in the opinion of the Committee has conducted himself in a manner which is unbecoming as a member of the Society; provided that such member shall have the right, within 14 days of the Committee's notice to him of its decision, to request the Membership Secretary to convene, and the Membership Secretary thereupon shall convene, a special Committee meeting at which the Chieftain and all Past Chieftains resident in Jakarta shall hear the facts of the case and any submissions. If a majority of not less than two-thirds of those present at such meeting consider that the offender's conduct has been as to warrant his expulsion his name shall be deleted from the register of members of the Society; and provided further that the member's expulsion shall not be effective until the expiry of the said 14 days;

(b) whose subscription remained unpaid at the end of the year for which it became due; provided that any member whose name has been so removed may be at any time at the discretion of the committee be reinstated on payment of arrears.

12. CHARITABLE FUNDS & EXPENDITURE AUTHORISATION

The administration of any Charitable Funds of the Society shall be left to the discretion of the Chieftain, the Vice Chieftain and Honorary Treasurer acting together. Any expenditure to be incurred in connection with matters possessing a Scottish or local interest shall be authorised by the Committee.

13. PATRONS



The members in general meeting may appoint Scots to be Patrons of the Society

14. BANK ACCOUNT

The banking account of the Society shall be operated on the signatures of the Treasurer and the Chieftain or Vice Chieftain or one member of the Committee. Accumulated funds may be invested as directed by the Committee.

15. PLACE OF BUSINESS

The Society presently does not have a registered address and so the place of business will be recognized as the residence or place of work of the current Chieftain. At such time as the Society is organized as a foundation or associations, the registered address shall become the registered address of the foundation or association as may be the case.

16. HONORARY AUDITORS

A member, or a firm, permitted by law to accept appointment shall be elected Honorary Auditor, or Honorary Auditors as the case may be, at each annual general meeting and shall hold office until the conclusion of the next annual general meeting; provided that such member shall not, or that no partner in such firm shall, be an elected member of the Committee.

17. POLITICAL ACTIVITIES PRECLUDED

The Society shall not indulge in any political activity or allow its funds and/or premises to be used for political purposes.

18. ALTERATION OF RULES

No alteration shall be made in the rules of the Society unless with the consent of two-thirds of the members present at any general meeting. Not less than one



week's notice of such meeting shall be given and details of the proposed alterations shall be conveyed to members prior to the meeting.

19. DISSOLUTION

(a) The Society shall not be dissolved except with the consent of not less than three-fifths of the ordinary and life members of the Society at a special general meeting convened for the purpose and of which not less than two weeks' notice shall be given to members. This consent, or otherwise, may be expressed either in person or by proxy and the notice calling the meeting shall specify that these alternative voting procedures are available.

(b) In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on behalf of the Society shall be fully discharged, and the remaining funds will be donated to a charity determined by the Committee.